

Explanation of the recipient for the following consignment:

Shipment no.

from
to

Content:

According to track and trace, the shipment was delivered to me/us* on _____.

I/we, the recipient/s*

name:

first name:

address:

declare the following:

The shipment mentioned above

was delivered on _____.

was not delivered.

I/we* have no information regarding the whereabouts of the shipment.

The amount to be collected on delivery

was collected by the postman.

was collected by the employees of the post office

was not collected.

I/we* assure that the information above is correct and complete.

Place, date, signature

* please delete as appropriate